



Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>WESTWOOD ELEMENTARY</u> School Year: <u>2016/17</u> Date of Drill: <u>9/9/2016</u> Time of Day: <u>10:15</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input checked="" type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> _____ OF 5 <u>1</u> OF 2 _____ OF 3 _____ OF 3 Total Participants: <u>675</u>
---	---	--

Time Required to Evacuate/Shelter/Secure (minutes): 4.00

Remarks: _____

Improvements Needed for Next Drill: All interior doors must be shut and lights out.

Name of Person Conducting Drill: MRS. MELISSA JOHNSON

Title of Person Conducting Drill: PRINCIPAL

Signature of Person Conducting Drill: 

Drill Coordinated With: _____

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Matthew Dishman - Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



Warren Woods Public Schools SAFETY DRILLS

Building/Bus: WESTWOOD ELEMENTARY

School Year: 2016/17

Date of Drill: 4/10/2017

Time of Day: 3:00 AM PM

DRILL TYPE

- FIRE
- TORNADO
- LOCKDOWN
- BUS EVACUATION

NUMBER

4 OF 5
 OF 2
 OF 3

Total Participants: 600

Time Required to Evacuate/Shelter/Secure (minutes):

5.00

Remarks: _____

Improvements Needed for Next Drill: _____

Name of Person Conducting Drill: Melissa Johnson

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *M. Johnson*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org
 OR

Police

OR Fire: Name/Title: *M. Johnson (Principal)*

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Matthew Dishman - Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>	
Building/Bus: <u>WESTWOOD</u>	<input type="checkbox"/> FIRE	_____	OF 5
School Year: <u>2016/17</u>	<input type="checkbox"/> TORNADO	_____	OF 2
	<input checked="" type="checkbox"/> LOCKDOWN	<u>3</u>	OF 3
	<input type="checkbox"/> BUS EVACUATION		
Date of Drill: <u>4-17-17</u>			
Time of Day: <u>1:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:	<u>600</u>	

Time Required to Evacuate/Shelter/Secure (minutes): 4.00

Remarks: _____

Improvements Needed for Next Drill: _____

Name of Person Conducting Drill: MELISSA JOHNSON

Title of Person Conducting Drill: PRINCIPAL

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR Fire: Name/Title: _____

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Matthew Dishman - Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



Warren Woods Public Schools SAFETY DRILLS

		<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>WESTWOOD</u>	<input checked="" type="checkbox"/> FIRE	<u>5</u>	OF 5
School Year: <u>2016/17</u>	<input type="checkbox"/> TORNADO		OF 2
Date of Drill: <u>05/08/2017</u>	<input type="checkbox"/> LOCKDOWN		OF 3
	<input type="checkbox"/> BUS EVACUATION		
Time of Day: <u>3:00</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:		<u>600</u>


Time Required to Evacuate/Shelter/Secure (minutes): 3.5

Remarks: _____

Improvements Needed for Next Drill: _____

Name of Person Conducting Drill: Melissa Johnson

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR Fire: Name/Title: _____

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Matthew Dishman – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.