Warren Woods Public Schools
SAFETY DRILLS

		DRILL TYPE	NUMBER
Building/Bus:	Hawthorn	☐ FIRE	____ OF 5
		☐ TORNADO	____ OF 2
School Year	2021/2022	☒ LOCKDOWN	2 OF 3
		☐ BUS EVACUATION	
Date of Drill:	11/11/2021		

Time of Day 3:00 ☐ AM ☒ PM Total Participants: 3

Time Required to Evacuate/Shelter/Secure (minutes): ~~1~~ 4.0 KA

Remarks:

Improvements Needed for Next Drill: locking doors

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: KAll

Drill Coordinated With:

☐ Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

☐ OR ☐ Fire: Name/Title:

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Matthew Dishman – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.