## **School Drill Documentation**

Type of Unit	Number/Schedule						
Fire	Five drills – Three must be completed by December 1						
Tornado	Two c	Two drills - One must be completed in March					
Safety/Security	Three	Three drills – One must be completed prior to December 1 and one after January 1					
	<ul><li>Or</li></ul>	One drill shall include security measures that are appropriate to an emergency, such as the release.					
	or a nazardous material.						
One drill shall include security measures of a potentially dangerous individual of the control of the cont						vidual on or near the school	
	<ul><li>Seek input from the administration of the school and local public safety on the nature of the drill.</li></ul>						
Note - At least or	ne of the	e drills must be cond	lucted during a	lunch or recess per	iod, or at anoth	ner time when students	
are gathered but	not in c	elassrooms.					
School: Westwood	l Eleme	ntary	Principal: Mo	lissa Johnson		*	
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Date of drill: 0.18.3	2025		Niversia a a a f a t				
Date of drill: 9-18-2025			Number of students: 541			Number of Staff: 50	
Time initiated: 2:15		<u></u>					
nine miliated. 2.15			Time conclud	led 2:20	a.m p.m	•	
Situation at Start	of the	Drill (Check the app	propriate box)				
		During class tim				Проссе	
		Assembly				Recess	
				After school		Other:	
Remarks:							
This report is for: (check box next to applicable drill)			Fire drill number 1 2 3 4 5 for the school year  Tornado drill number 1 2 for the school year  Safety/Security drill number 1 2 3 for the 2025 school year				
			Salety/Securit	y unii number 🛂 i		he 2025 school yea	
Vame of nerson co	nductin	g drill: Melissa John					
varie of person co	i idaciii i	g driii. Melissa John	SON				
Title of person cond	ductina	drill: Principal					
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Signature or persor	n condu	octing drill:(	Mad	in the second se	Date:	9-18:25	
· · · · · · · · · · · · · · · · · · ·			X		BANANA AND AND AND AND AND AND AND AND AN		
f the drill was coor agency, official's na	dinated ame, an	with agencies such d title.	as law enforce	ment, fire departmen	t, or emergenc	ry management, list the	
gency:		Name:	Title:				
Agency:			Name:	Title:			
Agency:	SECURIOR CONT.		Name:	39652		itle:	
	Mu	st post on the scho	ol's website wil	thin 30 days after co	ompleting the	drill.	
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The form must be maintained on the school website for at least three years.