



# Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Briarwood</u>	<input checked="" type="checkbox"/> FIRE	<u>1</u> OF 5
School Year <u>2015/16</u>	<input type="checkbox"/> TORNADO	<u>        </u> OF 2
Date of Drill: <u>9/11/2015</u>	<input type="checkbox"/> LOCKDOWN	<u>        </u> OF 3
Time of Day <u>10:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
	Total Participants:	<u>358</u>

Time Required to Evacuate/Shelter/Secure (minutes): 1

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: Took some classes a little longer to get to their safe locations. They were out of the building in a timely fashion, however.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Christine A. Walter*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan    (586) 574-4853    [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police    OR     Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Jamie Stottlemeyer – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



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Building/Bus: <u>Briarwood</u>	<input type="checkbox"/> FIRE	OF 5
School Year: <u>2015/16</u>	<input checked="" type="checkbox"/> TORNADO	1 OF 2
Date of Drill: <u>9/15/2015</u>	<input type="checkbox"/> LOCKDOWN	OF 3
	<input type="checkbox"/> BUS EVACUATION	
Time of Day: <u>3:02</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:	<u>344</u>

Time Required to Evacuate/Shelter/Secure (minutes): 3.5

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: Art 4<sup>th</sup> and 5<sup>th</sup> grade need to have alternative locations.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Christine Walter* 9/15/15

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

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Building/Bus: <u>Briarwood</u>	<input type="checkbox"/> FIRE	_____ OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>9/17/2015</u>	<input checked="" type="checkbox"/> LOCKDOWN	<u>1</u> OF 3
Time of Day: <u>10:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants: _____		<u>360</u>

Time Required to Evacuate/Shelter/Secure (minutes): 1

Remarks: Classroom 10 was too loud while waiting for release.

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Ch. A. Walter*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police OR  Fire: Name/Title: Officer Tom Gurecki

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Briarwood</u>	<input checked="" type="checkbox"/> FIRE	<u>3</u> OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>11/2/2015</u>	<input type="checkbox"/> LOCKDOWN	_____ OF 3
Time of Day: <u>2:00</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants: _____		<u>348</u>

Time Required to Evacuate/Shelter/Secure (minutes): 1.5

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: It is recommended that teachers that are in the computer lab. use the closest emergency exit and not return to their classroom. Also excessive noise in grades K-4 in the first 3 minutes of the drill.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Chr A Walter*

Drill Coordinated With:

Emergency Management Coordinator

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OR

Police OR  Fire: Name/Title: \_\_\_\_\_

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Building/Bus: <u>Briarwood</u>	<input type="checkbox"/> FIRE	_____ OF 5
School Year <u>2015/16</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>11/4/2015</u>	<input checked="" type="checkbox"/> LOCKDOWN	<u>2</u> OF 3
Time of Day <u>12:10</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants: _____		<u>360</u>

Time Required to Evacuate/Shelter/Secure (minutes): 30 seconds

Remarks: On a positive note, a teacher was observed taking a student and taking them into the classroom. We want to commend a teacher for laying down in front of the door to block from anyone coming in.

Improvements Needed for Next Drill: Gym, Art and the custodial closet in the hallway were unlocked. The speech room and social worker office had their lights on. Door 28 was unlocked.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Christine A. Walter*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police OR  Fire: Name/Title: Officer Tom Gurecki

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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Briarwood</u> School Year: <u>2015/16</u> Date of Drill: <u>3/1/2016</u> Time of Day: <u>9:16</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input checked="" type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <hr style="width: 50px; margin: 0 auto;"/> OF 5 <u>2</u> OF 2 <hr style="width: 50px; margin: 0 auto;"/> OF 3
Total Participants: <u>350</u>		

Time Required to Evacuate/Shelter/Secure (minutes): 2.5

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: When there is a substitute, drill procedures need to be included in the sub plans.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: \_\_\_\_\_

Signature of Person Conducting Drill: *C. A. Walter*

Drill Coordinated With: \_\_\_\_\_

Emergency Management Coordinator

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OR

Police    OR     Fire: Name/Title: \_\_\_\_\_

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	DRILL TYPE	NUMBER
Building/Bus: <u>Briarwood</u>	<input type="checkbox"/> FIRE	OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	OF 2
Date of Drill: <u>4/1/2016</u>	<input checked="" type="checkbox"/> LOCKDOWN	3 OF 3
Time of Day: <u>11:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants: _____		360

Time Required to Evacuate/Shelter/Secure (minutes): \_\_\_\_\_

Remarks: Mandarin was visible with teaching still going on, door was locked. Following rooms not locked: teacher consultant, gym, custodian closet. Recommendation: building sign in/sign out sheet for staff location.

Improvements Needed for Next Drill: Make sure all doors are locked, implement sign in/sign out sheet for staff. Make sure Mandarin teacher understands the directions.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Chr. S. Walter*

Drill Coordinated With:

Emergency Management Coordinator  
Sgt. Brendon Brosnan     (586) 574-4853     [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police     OR      Fire: Name/Title: Officer Tom Gurecki

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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Building/Bus: <u>Briarwood</u>	<input checked="" type="checkbox"/> FIRE	4	OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO		OF 2
Date of Drill: <u>4/11/2016</u>	<input type="checkbox"/> LOCKDOWN		OF 3
Time of Day: <u>10:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION		
		Total Participants:	<u>355</u>


Time Required to Evacuate/Shelter/Secure (minutes): 2

Remarks: Students were very chatty on the playground side of the building while conducting this drill.

Improvements Needed for Next Drill: Students need to be quiet during drills.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

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School Year: <u>2015/16</u>	<input checked="" type="checkbox"/> TORNADO	OF 2
	<input type="checkbox"/> LOCKDOWN	OF 3
	<input type="checkbox"/> BUS EVACUATION	
Date of Drill: <u>4/13/2016</u>		
Time of Day: <u>1:31</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:	<u>350</u>

Time Required to Evacuate/Shelter/Secure (minutes): 2

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: 4<sup>th</sup> grade is to use their classroom bathrooms as their shelter area. Any overflow will use the bathrooms across from the gym.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Chr Walter*

Drill Coordinated With:

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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Briarwood</u> School Year: <u>2015/16</u> Date of Drill: <u>5/6/2016</u> Time of Day: <u>1:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>5</u> OF 5 <u>      </u> OF 2 <u>      </u> OF 3 Total Participants: <u>352</u>
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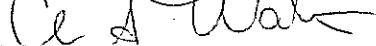
Time Required to Evacuate/Shelter/Secure (minutes): 2

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

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