



# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Briarwood</u> School Year: <u>2016/17</u> Date of Drill: <u>9/9/2016</u> Time of Day: <u>11:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>1</u> OF 5 <u>      </u> OF 2 <u>      </u> OF 3 Total Participants: _____
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Time Required to Evacuate/Shelter/Secure (minutes): 4

Remarks: 5<sup>th</sup> grade and art room doors were open. The fire doors by the fifth grade wing were open. Everyone communicated to make sure everyone was accounted for.

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Ch A Walter*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Matthew Dishman – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



# Warren Woods Public Schools SAFETY DRILLS

		<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Briarwood</u>	<input type="checkbox"/> FIRE		<u>        </u> OF 5
School Year: <u>2016/17</u>	<input checked="" type="checkbox"/> TORNADO		<u>  1  </u> OF 2
	<input type="checkbox"/> LOCKDOWN		<u>        </u> OF 3
	<input type="checkbox"/> BUS EVACUATION		
Date of Drill: <u>9/15/2016</u>			
Time of Day: <u>3:00</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:		<u>        335        </u>

Time Required to Evacuate/Shelter/Secure (minutes):   2  

Remarks: Room 9 had to move down the hallway a little bit away from the glass.

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Christine Walter*

Drill Coordinated With: \_\_\_\_\_

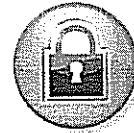
Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police OR  Fire: Name/Title: \_\_\_\_\_

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# Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Briarwood</u>	<input type="checkbox"/> FIRE	_____ OF 5
School Year: <u>2016/17</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>9/27/2016</u>	<input checked="" type="checkbox"/> LOCKDOWN	<u>1</u> OF 3
Time of Day: <u>10:20</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
	Total Participants:	<u>363</u>

Time Required to Evacuate/Shelter/Secure (minutes): 45 seconds

Further conversation with staff regarding when to evacuate and predesigned meeting

Remarks: areas.

Cafeteria doors need to be locked. Cafeteria staff need to stop working and go to a secure area. Need to stay away from windows and doorways. Gym and gym office doors need to be locked.

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police OR  Fire: Name/Title: Sgt. Borycz

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Briarwood</u> School Year: <u>2016/17</u> Date of Drill: <u>10/4/16</u> Time of Day: <u>1:45</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>2</u> OF 5 <u>    </u> OF 2 <u>    </u> OF 3 <u>    </u> OF 3 Total Participants: <u>358</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 1

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Stacey Denewith-Fici

Title of Person Conducting Drill: Superintendent

Signature of Person Conducting Drill: 

Drill Coordinated With: \_\_\_\_\_

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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# Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Briarwood</u>	<input checked="" type="checkbox"/> FIRE	<u>3</u> OF 5
School Year: <u>2016/17</u>	<input type="checkbox"/> TORNADO	<u>      </u> OF 2
Date of Drill: <u>November 15, 2016</u>	<input type="checkbox"/> LOCKDOWN	<u>      </u> OF 3
Time of Day: <u>9:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	Total Participants: <u>346</u>

Time Required to Evacuate/Shelter/Secure (minutes): 1

Remarks: A staff member had to be told to leave the building. All students were accounted for quickly.

Improvements Needed for Next Drill: All staff members must leave the building.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Christine A. Walter*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan    (586) 574-4853    [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police    OR     Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
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# Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Briarwood</u>	<input type="checkbox"/> FIRE	_____ OF 5
School Year <u>2016/17</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>11-29-2016</u>	<input checked="" type="checkbox"/> LOCKDOWN	<u>2</u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Time of Day <u>11:40</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Total Participants:	_____ 353

Time Required to Evacuate/Shelter/Secure (minutes): 90 seconds

Remarks: It took approximately 90 seconds to secure the lunchroom. All classrooms were locked, quiet, and not visible.

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan      (586) 574-4853      [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police      OR       Fire: Name/Title: Officer Tom Gurecki

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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- One tornado drill must be held during the month of March
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# Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Briarwood</u>	<input type="checkbox"/> FIRE	OF 5
School Year: <u>2016/17</u>	<input checked="" type="checkbox"/> TORNADO	2 OF 2
Date of Drill: <u>3/2/2017</u>	<input type="checkbox"/> LOCKDOWN	OF 3
Time of Day: <u>10:45</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants:		<u>360</u>

Time Required to Evacuate/Shelter/Secure (minutes): 2

Remarks: Room 4 took a little longer to evacuate due to having to wait for room 3 to get to their safe area.

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police OR  Fire: Name/Title: \_\_\_\_\_

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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Briarwood</u> School Year: <u>2016/17</u> Date of Drill: <u>4/11/2017</u> Time of Day: <u>1:20</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>4</u> OF 5 <u>      </u> OF 2 <u>      </u> OF 3 <u>      </u> OF 3 Total Participants: <u>352</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 2.5

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: Students need to be quiet even if they have a guest teacher.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Christine A. Walter*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Briarwood</u>	<input type="checkbox"/> FIRE	<u>        </u> OF 5
School Year: <u>2016/17</u>	<input checked="" type="checkbox"/> TORNADO	<u>    3    </u> OF 2
Date of Drill: <u>4/19/2017</u>	<input type="checkbox"/> LOCKDOWN	<u>        </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Time of Day: <u>1:00</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:	<u>    358    </u>

Time Required to Evacuate/Shelter/Secure (minutes):     1.5    

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Christine A. Walter*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan    (586) 574-4853    [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police    OR     Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Briarwood</u> School Year: <u>2016/17</u> Date of Drill: <u>4/21/2017</u> Time of Day: <u>2:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input checked="" type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> _____ OF 5 _____ OF 2 <u>3</u> OF 3 _____
Total Participants: _____		337

Time Required to Evacuate/Shelter/Secure (minutes): under 1 minute

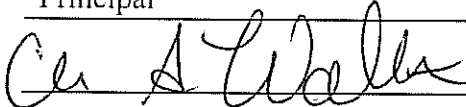
Even if an announcement is made that the drill is over, teachers should not resume

Remarks: teaching until someone unlocks their door and says it is clear.

Improvements Needed for Next Drill: Remember to go and unlock room 2 when drill is over.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police OR  Fire: Name/Title: Officer Tom Gurecki

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Building/Bus: <u>Briarwood</u>	<input checked="" type="checkbox"/> FIRE	<u>5</u> OF 5
School Year: <u>2016/17</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>5-2-17</u>	<input type="checkbox"/> LOCKDOWN	_____ OF 3
Time of Day: <u>3:10</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants:		<u>332</u>

Time Required to Evacuate/Shelter/Secure (minutes): 1.5

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: Guest teachers should lead the students out and students should have their voices turned off.

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Christine Walter*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan    (586) 574-4853    [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

OR

Police    OR     Fire: Name/Title: \_\_\_\_\_

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Building/Bus: <u>Briarwood</u>	<input checked="" type="checkbox"/> FIRE	<u>          </u> OF 5
School Year <u>2016/17</u>	<input type="checkbox"/> TORNADO	<u>          </u> OF 2
Date of Drill: <u>9/8/2016</u>	<input type="checkbox"/> LOCKDOWN	<u>          </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Time of Day <u>11:05</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Total Participants:	<u>          345</u>

Time Required to Evacuate/Shelter/Secure (minutes): 1.5 minutes

Remarks: Student pulled the fire alarm. This was not a scheduled drill. Everything went smoothly.

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Christine Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan    (586) 574-4853    [bbrosnan@warrenpd.org](mailto:bbrosnan@warrenpd.org)

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